

**ECONOMIC DEVELOPMENT AUTHORITY  
OF THE CITY OF CHESAPEAKE  
THURSDAY, AUGUST 16, 2018**

The regular meeting of the Economic Development Authority of the City of Chesapeake was held on Thursday, August 16, 2018, at 3:00 p.m. at the Economic Development office, 676 Independence Parkway, Chesapeake, VA.

**MEMBERS PRESENT:** John B. Maddux, Chairman; Patrick L. Reynolds, Vice Chairman; Teresa C. Peters, Treasurer; Vonda W. Chappell, Secretary; Bradley M. Brickhouse, Member; Kevin J. Cosgrove, Member; Dawn W. Matheson, Member

**MEMBERS ABSENT:** Valerie K. Brown, Member

**ALSO PRESENT:** Steven C. Wright, Executive Secretary

**COUNSEL PRESENT:** Jim Pickrell, KPCT PC, EDA Attorney

**STAFF PRESENT:** Constantia Matthews, Chesapeake Economic Development  
Preston Wilhelm, Chesapeake Economic Development  
Ben White, Chesapeake Economic Development  
Dulishu Mapp, Chesapeake Economic Development  
Sherry Barnette, Chesapeake Economic Development  
Casey Gilchrist, Chesapeake Economic Development  
Jillian Pittman, Chesapeake Economic Development

**GUESTS PRESENT:** Catherine Lindley, Deputy City Attorney; Dawn Best, Froehling & Robertson, Inc.; Kevin Daisey, Array Digital

**CALL TO ORDER**

John B. Maddux, Chairman declared a quorum present and called the meeting to order.

**MEETING MINUTES:** After a review of the July 19, 2018 Meeting Minutes and August 2, 2018 CALL MEETING Minutes, Patrick Reynolds made a motion; seconded by Teresa Peters, to accept the Minutes from the July 19, 2018 and August 2, 2018 Meeting Minutes. The motion was approved unanimously.

**TREASURER'S REPORT:** Mr. Steven Wright, Chesapeake Economic Development, presented the treasury report for July 2018. No other questions or concerns were expressed; therefore, Chairman John Maddux declared the July 2018 Treasurer's Report filed for audit.

**INVOICES:**

All invoices were customary and budgeted.

**UNFINISHED BUSINESS:**

**ECONOMIC DEVELOPMENT UPDATE:**

Mr. Steven Wright encouraged the EDA members to attend the City Council's annual retreat on Friday, August 17, 2018. Mr. Wright stated that the discussion will address how to help economic development be more effective, looking at site development and guidance on how to compete. Mr. Wright stated that the presence and input of EDA members at the meeting will make a difference.

Mr. Steven Wright announced that the recipient of the 2018 Golf Tournament proceeds, Roc Solid Foundation, received a check for approximately \$10,300.00. Mr. Wright expressed his gratification in what Roc Solid Foundation does for kids with cancer and how the proceeds they received from the Golf Tournament will benefit their charity organization. Chairman Maddux expressed his support that the Golf Tournament proceeds provides a positive impact on the community.

**OAKBROOKE BUSINESS & TECHNOLOGY CENTER – UPDATE:**

Mr. Wright shared that progress is being made with the Jo-kell Building, therefore adding another quality project to Oakbrooke. Also, Mr. Wright shared that the Coastal Prosthetics building is under construction progressing on schedule.

**GREENBRIER NORTH COMMERCE PARK (SEVTC) – UPDATE:**

Mr. Steven Wright updated that the contract for the 9 acre per parcel will proceed, and he will keep the Authority up to date on that process.

**WESTERN BRANCH UPDATE:**

Mr. Preston Wilhelm shared that the new owners of the Chesapeake Square Mall, Kotarides are progressing slowly with development and it will be a long term process. Mr. Steven Wright shared that the new owners are taking a mixed-use with destination retail approach for redevelopment of the mall. Chairman Maddux shared that he believes the Kotarides development with the Chesapeake Square Mall will be in concert with the community and the city's desires.

**COMMITTEE REPORTS:  
COMPETITIVENESS:**

Mr. Kevin Cosgrove shared that he is not satisfied with the progress from the consultants, Sanford Holshouser. Mr. Cosgrove shared that the consultants are a month late on their work product; and therefore have not delivered on their promise to provide the Economic Development Site Analysis in addition to the Comparative Analysis.

**NEW BUSINESS:  
CONSIDERATION OF THE REMOTE PARTICIPATION POLICY:**

Mr. Steven Wright addressed the request from EDA member, Ms. Dawn Matheson for "Consideration of the Remote Participation Policy". Mr. Jim Pickrell, EDA Attorney stated that the Authority would have to adopt a policy to be included in the EDA By-Laws under Policy Code 2.2-3708.1. In summary, Mr. Pickrell read that the policy would include: (1) The EDA member would have to be temporary disabled or other medical disability, or Chairman approved personal matter; (2) Can be used twice a year; (3) Can call in from a remote facility that is not a public place; (4) Can participate in Open and Closed Sessions; and, (5) Can receive compensation.

After clarification from Mr. Jim Pickrell, EDA Attorney and Ms. Catherine Lindley, Deputy City Attorney, Ms. Dawn Matheson made a motion; seconded by Mr. Kevin Cosgrove, to adopt a "Remote Participation Policy" to be added in the EDA By-Laws, Policy Code 2.2-3708.1 as written by the City Attorney's office. The motion was approved unanimously.

**EXECUTIVE SESSION:**

Mr. Jim Pickrell, EDA Attorney stated the executive session will cover:

- Clause 3, discussion of the requisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position of the EDA.

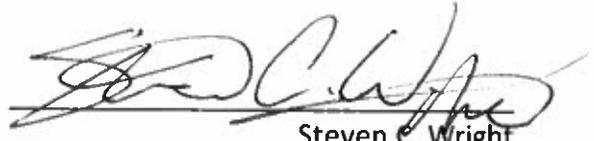
Mr. Patrick Reynolds made a motion; seconded by Ms. Teresa Peters, to go into Executive Session. The motion was approved unanimously.

It was noted for the record that Mr. Patrick Reynolds removed himself from discussion in Executive Session.

Ms. Dawn Matheson, made a motion; seconded by Mr. Kevin Cosgrove, to leave the Executive Session. The motion was approved unanimously.

Mr. Kevin Daisey, a guest from Array Digital attended the EDA meeting and introduced himself to the Authority. Mr. Daisey stated that his company does digital marketing, advertising agency as well as custom software. Mr. Daisey shared that his company does business in Chesapeake and all over Hampton Roads. Mr. Daisey stated that his business is looking to grow and he decided to come to future meetings.

**ADJOURNMENT:** There being no further business to discuss, it was the consensus to adjourn the meeting.



Steven C. Wright  
Executive Secretary

Minutes provided by Angela Davis