

**ECONOMIC DEVELOPMENT AUTHORITY
OF THE CITY OF CHESAPEAKE
THURSDAY, OCTOBER 18, 2018**

The regular meeting of the Economic Development Authority of the City of Chesapeake was held on Thursday, October 18, 2018, at 3:00 p.m. at the Economic Development office, 676 Independence Parkway, Chesapeake, VA.

MEMBERS PRESENT: John B. Maddux, Chairman; Patrick L. Reynolds, Vice Chairman; Teresa C. Peters, Treasurer; Vonda W. Chappell, Secretary; Kevin J. Cosgrove, Member; Dawn W. Matheson, Member; Arthur W. Robinson, Member

MEMBERS ASBENT: Bradley M. Brickhouse, Member; Valerie K. Brown, Member

ALSO PRESENT: Steven C. Wright, Executive Secretary

COUNSEL PRESENT: Jim Pickrell, KPCT PC, EDA Attorney

STAFF PRESENT: Constantia Matthews, Chesapeake Economic Development
Ben White, Chesapeake Economic Development
Sherry Barnette, Chesapeake Economic Development
Jillian Pittman, Chesapeake Economic Development
Voncile "Von" Gilbreath, Chesapeake Economic Development
Preston Wilhelm, Chesapeake Economic Development
Tim Howlett, Chesapeake Economic Development
Casey Gilchrist, Chesapeake Economic Development

GUESTS PRESENT: Jay Stroman, City Attorney; Mike Zarpas, Kenny Mills, Kenneth Mills Sr., Rocky Lane, Scott Chewning

CALL TO ORDER

John B. Maddux, Chairman declared a quorum present and called the meeting to order.

PRESENTATIONS:

Presentation by: S.L. Nusbaum – Edinburgh Property

Mr. Mike Zarpas, from S.L. Nusbaum Realty Co., representing the Mills Family, presented information concerning the Edinburgh Property at 1902-1904 South Battlefield Blvd. Mr. Zarpas shared that the Edinburgh Property is available and he is trying to figure out the best use of the property. Mr. Zarpas asked the EDA for guidance on how the property would fit in the nature of the area. Mr. Zarpas stated that he is looking to sell the property on behalf of the Mills Family.

MEETING MINUTES: After a review of the September 20, 2018 Meeting Minutes, Arthur Robinson made a motion; seconded by Dawn Matheson, to accept the Minutes from the September 20, 2018 Meeting. The motion was approved unanimously.

TREASURER’S REPORT: Mr. Steven Wright, Chesapeake Economic Development, presented the treasurer’s report for September 2018. No other questions or concerns were expressed; therefore, Chairman John Maddux declared September 2018 Treasurer’s Report filed for audit.

INVOICES:

After a review of the invoices related to the Wetland Delineation, Greenbrier North Subdivision; and the approved operational budget invoices, Mr. Kevin Cosgrove made a motion; seconded by Ms. Teresa Peters, to approve payment of the invoices. The motion was approved unanimously.

UNFINISHED BUSINESS:

ECONOMIC DEVELOPMENT UPDATE:

Mr. Steven Wright introduced Mr. Tim Howlett, the new Development Services Coordinator for Chesapeake Economic Development Department. Mr. Howlett replaced Joan Fowler who retired in July 2018. Mr. Wright expressed that Mr. Howlett is a welcomed addition and talked about his value to the staff.

WINE FESTIVAL:

Mr. Steven Wright shared that the Wine Festival was a success and thanked the EDA for being supportive of the event and the chalet. Also, Mr. Wright thanked staff for preparations and hospitality at the event. Mr. Wright especially thanked Ms. Sherry Barnette for her creative vision for the event and the chalet decorations. Ms. Sherry Barnette stated how much she appreciated being a part of the event and the great activity in the chalet. Ms. Barnette reported that the expenses for the event were under the appropriated budget. Ms. Barnette stated that some of the restaurants in Chesapeake were showcased at the event and were well received. Ms. Von Gilbreath highlighted some of the business activity that happened in the chalet. Ms. Gilbreath expressed that the event was a very good business development engagement with our companies and they appreciated the Wine Festival tickets. Mr. Wright stated that the Wine Festival was a good opportunity to get business information from previous and current companies we work with.

BROKER EVENTS:

Ms. Sherry Barnette announced that the next Broker Event is projected for Wednesday, November 14, 2018. Ms. Barnette shared that different Brokers from the community will be invited to enjoy beverages and food at Big Ugly Brewing Company. Ms. Barnette stated that there will also be a Ribbon Cutting and award recognition for Big Ugly at the event.

GRAND OPENING OF KROGER ON SOUTH BATTLEFIELD:

Ms. Sherry Barnette announced that the grand opening of Kroger on South Battlefield Blvd. in the Great Bridge Shopping Center will be on Wednesday, October 31, 2018 at 7:45am.

OAKBROOKE BUSINESS & TECHNOLOGY CENTER – UPDATE:

Mr. Tim Howlett updated that the Wetlands Report looked good. Mr. Howlett shared that there are some major ditches in Oakbrooke that will be cleaned to help prevent any wetlands from forming; as well as some ditches cleaned in Greenbrier North. Mr. Howlett stated and he will ask the Army Corps of Engineer to clean the ditches within the next two months.

Mr. Kevin Cosgrove made a motion; seconded by Ms. Dawn Matheson, to do work related to the wetlands to be established in Oakbrooke and Greenbrier North up to \$3,000. The motion was approved unanimously. Ms. Constantia Matthews clarified that the work is not a part of the approved operations budget and will require separate approval.

GREENBRIER NORTH COMMERCE PARK (SEVTC) – UPDATE:

Mr. Tim Howlett updated that there are some utility issues to finalize and will be discussed on Monday, October 22, 2018.

WESTERN BRANCH UPDATE:

Mr. Preston Wilhelm shared that progress is continuing in Western Branch with Chesapeake Square Mall being central to everything.

WILLIAMS FARM:

Chairman Maddux updated that the Williams Farm Tract was continued at City Council's last meeting on October 10, 2018 based on some concerns by the Planning Commission. The Williams Farm Tract will be reconsidered at City Council's next meeting on November 13, 2018 to allow the Planning Commission to address those concerns.

DOLLAR TREE:

Mr. Steven Wright reported that staff is working closely with Dollar Tree to help facilitate the relocation of jobs from Charlotte, N.C. to Chesapeake, VA. Mr. Wright shared that staff and other experts will be going to Charlotte to provide an education about Chesapeake at their “Destination Fair” which is meant to encourage their employees to move to Chesapeake. Mr. Wright stated that the trip will provide information that shows Chesapeake as a great place to work and to raise a family.

COMMITTEE REPORTS:

NOMINATING COMMITTEE:

Mr. Patrick Reynolds made a motion from the nominating committee; seconded by Mr. Kevin Cosgrove, to nominate a slate of officers for the upcoming year: John B. Maddux, Chairman; Patrick L. Reynolds, Vice Chairman; Teresa C. Peters, Treasurer; and Vonda W. Chappell, Secretary. The motion was approved unanimously.

COMPETITIVENESS:

The competitive analysis reports were not ready for the meeting; therefore, Mr. Steven Wright apologized for the delay. Mr. Wright acknowledged the attendance of Mr. Rocky Lane from Sanford Holshouser and Mr. Scott Chewing from Burns & McDonnell, to present project information and insight. Mr. Lane apologized for the delay of the reports and stated his delay is based on not receiving critical information timely. Mr. Lane stated that new data is being received today for his report. Mr. Lane presented some of his project information and insight and stated that his final project will be ready at the next EDA meeting on November 15, 2018.

NEW BUSINESS:

No new business to report.

EXECUTIVE SESSION:

Mr. Jim Pickrell, EDA Attorney stated the executive session will cover:

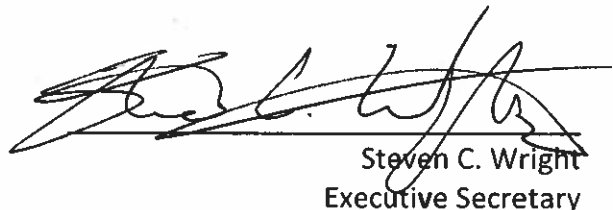
- Clause 5, discussion of prospective business or expansion of existing business where no previous announcement has been made in locating or expanding the facility in Chesapeake.
- Clause 6, discussion of the investment of public funds where bargaining is involved and were if made public initially the financial interest of the EDA would be adversely affected.

Ms. Dawn Matheson, made a motion; seconded by Mr. Arthur Robinson, to go into Executive Session. The motion was approved unanimously.

Mr. Patrick Reynolds, made a motion; seconded by Ms. Dawn Matheson, to leave the Executive Session. The motion was approved unanimously.

Ms. Teresa Peters made a motion; seconded by Ms. Dawn Matheson, to extend the Sole Entity on Architectural Review at Oakbrooke for three-one year options. The motion was approved unanimously.

ADJOURNMENT: There being no further business to discuss, it was the consensus to adjourn the meeting.



Steven C. Wright
Executive Secretary

Minutes provided by Angela Davis