

**ECONOMIC DEVELOPMENT AUTHORITY
OF THE CITY OF CHESAPEAKE
THURSDAY, May 16, 2019**

The regular meeting of the Economic Development Authority of the City of Chesapeake was held on Thursday, May 16, 2019, at 3:00 p.m. at the Economic Development office, 676 Independence Parkway, Chesapeake, VA.

MEMBERS PRESENT: John B. Maddux, Chairman; Patrick L. Reynolds, Vice Chairman; Teresa C. Peters, Treasurer; Dawn W. Matheson, Member; Bradley M. Brickhouse, Member; Kevin J. Cosgrove, Member; Valerie K. Brown, Member; Arthur W. Robinson, Member

MEMBERS ASBENT: Vonda W. Chappell, Secretary

ALSO PRESENT: Steven C. Wright, Executive Secretary

COUNSEL PRESENT: Jim Pickrell, KPCT PC, EDA Attorney

STAFF PRESENT: Constantia Matthews, Chesapeake Economic Development
Sherry Barnette, Chesapeake Economic Development
Voncile "Von" Gilbreath, Chesapeake Economic Development
Ben White, Chesapeake Economic Development
Tim Howlett, Chesapeake Economic Development
Dulishu Mapp, Chesapeake Economic Development
Jillian Pittman, Chesapeake Economic Development

GUESTS PRESENT: Jim Baker, City Manager; Catherine Lindley, Deputy City Attorney

CALL TO ORDER

John B. Maddux, Chairman declared a quorum present and called the meeting to order.

MEETING MINUTES: After a review of the April 25, 2019 Rescheduled Meeting minutes, Mr. Kevin Cosgrove made a motion; seconded by Ms. Teresa Peters, to accept the minutes from the April 25, 2019 Meeting. The motion was approved unanimously.

TREASURER'S REPORT: Mr. Steven Wright, Chesapeake Economic Development, presented the treasurer's report for April, 2019. No other questions or concerns were expressed; therefore, Chairman John Maddux declared April 2019 Treasurer's Report filed for audit.

INVOICES:

All of the invoices were approved operational budget invoices.

**UNFINISHED BUSINESS:
ECONOMIC DEVELOPMENT UPDATE:**

Mr. Steven Wright provided a brief economic development update. Mr. Wright shared a copy of the 2019 Annual Report for Chesapeake Economic Development that was distributed at the Mayor's State of the City Address in April 2019. The Annual Report was also an insert in the "Inside Business Publication" as well. Mr. Wright pointed out that the report indicated that both job creation and private sector capital investment numbers increased from last year. Mr. Wright thanked the Mayor, City Council and the EDA for all the support to generate increased success (year end and year out) for Chesapeake Economic Development. Also, Mr. Wright thanked the EDA for supporting the 19th Annual 2019 Business Appreciation Golf Tournament. Mr. Wright stated that Chesapeake Golf Club did a wonderful job preparing the golf course, everyone had a good experience and there was no negative feedback. Mr. Wright thanked Sherry Barnette for her hard work and leadership organizing the event; and stated again that the event is for the businesses, community and the charities (this year's charity was ForKids).

Mr. Ben White updated that the Economic Development Department is working closely with the Office of Emergency Management regarding emergency preparedness initiative for the hurricane season. Mr. Ben White stated that in preparing for the hurricane season, Economic Development Department is working with Emergency Management to roll out information about a program available to businesses in Chesapeake and in Hampton Roads called Crisis Event Response and Recovery Access (CERRA). Mr. White explained that the program, (CERRA) is a system that has been developed to provide credential links for individuals and businesses who may need preferred access to an area that has been evacuated because of an emergency. Therefore, if businesses are registered with CERRA, the program will help to get them back to their areas quickly.

OAKBROOKE BUSINESS & TECHNOLOGY CENTER – UPDATE:

Mr. Tim Howlett announced that Coastal Prosthetics is having an event for CHKD; a kickball game for scoliosis. Mr. Howlett stated that since Coastal Prosthetics does not have enough room on their site, they are requesting to use the EDA site in Oakbrooke. Mr. Howlett shared that an agreement has been signed thru the EDA Attorney to cover liability in case someone gets hurt. Mr. Howlett shared the request to the EDA members as courtesy information and no one expressed any issues or concerns.

Ms. Voncile Gilbreath updated that parcel 24a in Oakbrooke should be coming up for closing next month with Black Water Electric, nearly 3.3 acre site. Ms. Gilbreath also updated that parcel 27 with JRC Mechanical (privately owned thru Riddle and Associates), has been approved to come back for discussion with the EDA for the site building plan.

GREENBRIER NORTH COMMERCE PARK (SEVTC) – UPDATE:

Mr. Tim Howlett updated that the two parties interested in buying property in Greenbrier North, have commented about making off-site drainage improvements; which would give them a better feeling about closing the property.

WESTERN BRANCH UPDATE:

Chairman Maddux shared that the site in Western Branch at The Grove is ready for occupancy.

Mr. Steven Wright reported that a boat was removed off the Theatre Property site in Western Branch and the cost for the removal will be coming from Dale Old Wrecker Service. Mr. Wright stated that the bill will be submitted in next month's EDA agenda package. Mr. Wright stated that the "No Trespassing" signs are forthcoming; however, if further action is needed, fencing the area might be considered along with the on-going selling of the property. Mr. Wright stated that the EDA will be notified of any other unique items abandoned on the property.


COMMITTEE REPORTS:

Mr. Steven Wright discussed the status of moving forward on economic development community sites. Mr. Wright stated that two primary focused sites; (1) Greenbrier site and (2) the site adjacent to the EDA land, are moving along well in discussion and in the right direction. Mr. Kevin Cosgrove reminded the EDA that the classes of sites were identified as near-term, mid-term, and long-range term; and that the mid-term sites should be worked on to keep the process moving forward. Mr. Ben White stated that the state is now looking at 23, 25+ acre sites in Chesapeake. Mr. White shared that the city engineers are working on characterizing those sites and the information is updated every day.

NEW BUSINESS:

Mr. Steven Wright shared an announcement that TQ Systems USA (German Company located in INIT Building) will have an open house on Wednesday, June 5, 2019 from 10:30am to 1:00pm to showcase some of their innovative technology creations. Also, Mr. Wright announced that the EDAC meeting was moved to Friday, May 17, 2019 due to a scheduling conflict with the Annual Golf Tournament. Mr. Wright encouraged the EDA members to attend the EDAC meeting at the Great Bridge Battlefield & Waterways History Foundation. Lastly, Mr. Wright congratulated Ms. Jillian Pittman as she is moving on to marriage and a new job in Colorado. Ms. Pittman's current job title is Marketing Research Specialist and has worked for Chesapeake Economic Development for about two years. Mr. Wright thanked Jillian for her hard work and wonderful rapport with staff.

ADJOURNMENT: There being no further business to discuss, it was the consensus to adjourn the meeting.



Steven C. Wright
Executive Secretary

Minutes provided by Angela Davis