

**ECONOMIC DEVELOPMENT AUTHORITY
OF THE CITY OF CHESAPEAKE
THURSDAY, December 12, 2019**

The regular meeting of the Economic Development Authority of the City of Chesapeake was held on Thursday, December 12, 2019, at 2:00 p.m. at the MBP office, 676 Independence Parkway, Chesapeake, VA.

MEMBERS PRESENT: Patrick L. Reynolds, Chairman; Vonda W. Chappell, Vice Chairman; Kevin J. Cosgrove, Secretary; John B. Maddux, Member; Bradley M. Brickhouse, Member; Arthur W. Robinson, Member

MEMBERS ABSENT: Teresa C. Peters, Treasurer; Dawn W. Matheson, Member; Valerie K. Brown, Member;

ALSO PRESENT: Steven C. Wright, Executive Secretary

COUNSEL PRESENT: Jim Pickrell, KPCT PC, EDA Attorney

STAFF PRESENT: Ben White, Chesapeake Economic Development
Tim Howlett, Chesapeake Economic Development
Preston Wilhelm, Chesapeake Economic Development
Kerstin Plarr, Chesapeake Economic Development
Constantia Matthews, Chesapeake Economic Development

GUESTS PRESENT: Jay Stroman, City Attorney; Chris Bugg, Sandler Training

CALL TO ORDER

Patrick L. Reynolds, Chairman, declared a quorum present and called the meeting to order.

MEETING MINUTES: After a review of the November 21, 2019 Meeting Minutes, Mr. John Maddux, made a motion; seconded by Mr. Arthur Robinson, to accept the minutes from the November 21, 2019 Meeting. The motion was approved unanimously.

TREASURER'S REPORT: Mr. Steven Wright, Chesapeake Economic Development, presented the treasurer's report for November, 2019. No other questions or concerns were expressed; therefore, Chairman Patrick Reynolds declared November 2019 Treasurer's Report filed for audit.

Mr. Steven Wright announced that Cherry Bekaert, the auditor, will be attending the January EDA meeting to deliver the annual audit report.

INVOICES:

All of the invoices were approved budgeted invoices.

**UNFINISHED BUSINESS:
ECONOMIC DEVELOPMENT UPDATE:**

Mr. Steven Wright stated that all of the update will be discussed in closed session concerning all of the unfinished business except the Greenbrier North Commerce Park project.

OAKBROOKE BUSINESS & TECHNOLOGY CENTER – UPDATE:

Will be discussed in closed session.

GREENBRIER NORTH COMMERCE PARK (SEVTC) – UPDATE:

Mr. Steven Wright updated that a letter was received from Mr. Nakano from project Big Belly, in Greenbrier North Commerce Park. Mr. Wright stated that the project needs an extension to get all of the due diligence done as per the contract. The extension required them to pay additional cost. Mr. Wright stated that the project is moving forward.

WESTERN BRANCH UPDATE:

Will be discussed in closed session.

COMMITTEE REPORTS:

There were no committee reports.

NEW BUSINESS:

No new business to discuss.

EXECUTIVE SESSION:

Mr. Jim Pickrell, EDA Attorney stated the executive session will cover:

Clause 8, discussion of consultation with legal counsel retained by the EDA regarding a specific legal matter requiring the provision of legal advice by counsel.

Clause 3, discussion of acquisition and/or disposition of real property where discussion in open session would adversely affect the negotiating position of the EDA.

Ms. Vonda Chappell made a motion; seconded by Mr. Kevin Cosgrove, to go into Executive Session. The motion was approved unanimously.

Mr. Kevin Cosgrove made a motion; seconded by Ms. Vonda Chappell, to leave the Executive Session. The motion was approved unanimously.


FOR YOUR INFORMATION:

Mr. Steven Wright announced that the Chesapeake Regional Health Foundation will hold its annual Gala on January 25th at 6pm. Mr. Wright stated that the EDA sponsors a table and participates. If any of the EDA members would like to secure a seat, please let staff know by calling the office.

Mr. Wright shared the 2020 EDA Meeting Schedule with the EDA members. Also, Mr. Wright shared that Ms. Vonda Chappell was recognized by Inside Business as one of the outstanding women in business for 2019.

Mr. Wright announced that Ms. Angela Davis will be retiring and will be replaced by Ms. Jude Jackson.

ADJOURNMENT: There being no further business to discuss, it was the consensus to adjourn the meeting.



Steven C. Wright
Executive Secretary