

**ECONOMIC DEVELOPMENT AUTHORITY  
OF THE CITY OF CHESAPEAKE  
THURSDAY, November 21, 2019**

The regular meeting of the Economic Development Authority of the City of Chesapeake was held on Thursday, November 21, 2019, at 3:00 p.m. at the Economic Development office, 676 Independence Parkway, Chesapeake, VA.

**MEMBERS PRESENT:** Patrick L. Reynolds, Chairman; Vonda W. Chappell, Vice Chairman; Teresa C. Peters, Treasurer; Kevin J. Cosgrove, Secretary; John B. Maddux, Member;; Bradley M. Brickhouse, Member; Valerie K. Brown, Member; Arthur W. Robinson, Member

**MEMBERS ABSENT:** Dawn W. Matheson, Member

**ALSO PRESENT:** Steven C. Wright, Executive Secretary

**COUNSEL PRESENT:** Jim Pickrell, KPCT PC, EDA Attorney

**STAFF PRESENT:** Ben White, Chesapeake Economic Development  
Tim Howlett, Chesapeake Economic Development  
Dulishu Mapp, Chesapeake Economic Development  
Preston Wilhelm, Chesapeake Economic Development  
Kerstin Plarr, Chesapeake Economic Development  
Sherry Barnette, Chesapeake Economic Development  
Casey Gilchrist, Chesapeake Economic Development

**GUESTS PRESENT:** Christopher Price, City Manager; Jay Stroman, City Attorney; Neil Anglen, Workplace Now; Briana Adhikusuma, The Virginian-Pilot; Brian L. Staub, Marlyn Development Corporation

**CALL TO ORDER**

Patrick L. Reynolds, Chairman, declared a quorum present and called the meeting to order.

**MEETING MINUTES:** After a review of the October 17, 2019 Meeting Minutes, Mr. Kevin Cosgrove made a motion; seconded by Mr. John Maddux, to accept the minutes from the November 21, 2019 Meeting. The motion was approved unanimously.

**TREASURER'S REPORT:** Mr. Steven Wright, Chesapeake Economic Development, presented the treasurer's report for October, 2019. No other questions or concerns were expressed; therefore, Chairman Patrick Reynolds declared October 2019 Treasurer's Report filed for audit.

**INVOICES:**

All of the invoices were approved budgeted invoices.

**UNFINISHED BUSINESS:  
ECONOMIC DEVELOPMENT UPDATE:**

Mr. Steven Wright stated that most of the update will be discussed in closed session. Also, Mr. Wright introduced and welcomed to his first EDA meeting, Mr. Christopher Price, the new City Manager.

**OAKBROOKE BUSINESS & TECHNOLOGY CENTER – UPDATE:**

Mr. Steven Wright stated that the update will be discussed in closed session about a potential expansion.

**GREENBRIER NORTH COMMERCE PARK (SEVTC) – UPDATE:**

Mr. Jim Pickrell updated that Givens exercised their first right of refusal for the land in Greenbrier North and Mr. Baylor's deposit was refunded back to him. Mr. Steven Wright restated that all of the property in Greenbrier North is sold or under contract.

**WESTERN BRANCH UPDATE:**

Mr. Steven Wright updated that everything is moving nicely and more will be discussed in closed session. Mr. John Maddux added that right now things are going really well with the Kotarides and hopefully they will have some people move into the Chesapeake Square Mall in December 2019.

Mr. Steven Wright introduced Mr. Brian Staub, a representative from Marlyn Development Corporation to talk about the 15 feet easement agreement to access the Kotarides' Senior Apartment Community, and to clarify their need presented to the EDA for consideration. Mr. Staub talked about the easement agreement and presented a proposal that included the location of future pedestrian activity for entrance into the mall for discussion with the EDA. Mr. Staub clarified that the language of the temporary easement will be revised to clearly state what it will accomplish. The EDA had questions concerning the signage consideration on the EDA property and Mr. Staub agreed to follow-up with the EDA on those concerns.

**COMMITTEE REPORTS:**

There were no committee reports.

**NEW BUSINESS:**

**DAMUTH ASSOCIATES:**

Mr. Kevin Cosgrove recused himself from the discussion about his client, Damuth Trane. Mr. Steven Wright discussed a revision to the Development Agreement with Damuth Trane for Economic Development Investment Program Grant. Mr. Wright shared that the project was done some time ago involving an expansion of Damuth's operation in Cavalier Industrial Park. The proposed change for the EDA and subsequently to the City Council on a future agenda, will allow for the change of obligation to go from Damuth Trane tenant to Damuth Associates. Damuth Associates are the primary owner of the building and of the business as well. Mr. John Maddux made a motion; second by Ms. Teresa Peters, to authorize the Chairman to execute the necessary resolutions to facilitate the grant. The motion was approved unanimously.

**EXECUTIVE SESSION:**

Mr. Jim Pickrell, EDA Attorney stated the executive session will cover:

Clause 3, discussion of acquisition of real property where discussion in open session would adversely affect the negotiating position of the EDA.

Clause 8, discussion of consultation with legal counsel retained by the EDA regarding a specific legal matter requiring the provision of legal advice by counsel.

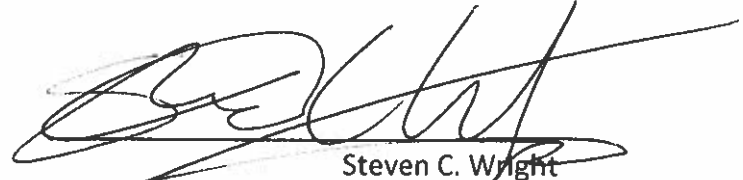
Mr. Arthur Robinson made a motion; seconded by Mr. John Maddux, to go into Executive Session. The motion was approved unanimously.

Mr. Kevin Cosgrove made a motion; seconded by Ms. Teresa Peters, to leave the Executive Session. The motion was approved unanimously.

**FOR YOUR INFORMATION:**

Mr. Steven Wright reminded the EDA that the next meeting will be December 12th, the second Thursday of the month. Mr. Kevin Cosgrove made a motion; second by Ms. Teresa Peters, to start the December 12th EDA meeting at 2:00pm instead of 3:00pm because the annual Holiday Open House will start at 4:00pm. The motion was approved unanimously.

**ADJOURNMENT:** There being no further business to discuss, it was the consensus to adjourn the meeting.



Steven C. Wright  
Executive Secretary

Minutes provided by Angela Davis